

INTERNSHIP HANDBOOK

PREACHING MINISTRY

INTERCULTURAL STUDIES

WORSHIP LEADERSHIP

STUDENT MINISTRY

SPIRITUAL FORMATION/DISCIPLESHIP



FIRST CHRISTIAN CHURCH OF CHICAGO

**3600 W. 79th Street
Chicago, IL 60652**

Check us out at FirstChristianChicago.org or on FACEBOOK

ABOUT FIRST CHRISTIAN CHURCH OF CHICAGO

A SHORT HISTORY OF AN OLDER CHURCH

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Under Kindred's leadership the congregation grew to a membership of over 800 during the 1930's. The church was also instrumental in the founding of Ignite Churchplanting (formerly Chicago District Evangelistic Association).



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Minister from 1899-1948



Over the next few decades, Englewood Christian Church and then First Christian Church of Chicago was served by a number influential figures. Burton Thurston, who became the President of Manhattan Christian College, served as Senior Minister in the early 1950's. He was followed by Fred Thompson, later the President at Emmanuel School of Religion, who served the church during its transition to its current location.

The move from the Englewood neighborhood to the Ashburn neighborhood occurred in the volatile period of the civil rights movement. The southside of Chicago was a hotbed for racial conflict. To escape the escalating violence, the church made the decision to follow its members who were moving farther to the edges of the city.

Perhaps the decline that First Christian Church of Chicago has experienced over the next 60 years is a sign of God's judgment on the church for refusing to be an early model of Christ's acceptance for all peoples, tribes, languages and nations.

In the 1980's, God once again brought the opportunity to First Christian Church of Chicago to break through the race barrier. In the mid 80's, 24 Filipinos became part of the FCC Chicago on one Sunday. A couple of African-American woman also attended briefly.

However, as the Ashburn neighborhood began its rapid change from White Irish Catholic to mixed African-American and Latino, the leadership made a bold statement ... "We will not move. What we did before was sin. We will stay here and continue to minister to whoever our neighbors become.



Today, First Christian Church of Chicago serves as a model of multi-ethnic ministry, with renewed hopes for what God can do through a church diverse but united.

WHY CHICAGO?

People – The Bible begins in the garden, but ends in the city. God loves people. The city is all about God’s people, either needing or proclaiming His message of love through Jesus Christ.



People of the World – There is not a more ethnically diverse area in the Midwest than Chicago. The opportunity to touch people that could touch the world is unmatched!

Opportunities – How do you see the needs of eight million people that live in the Chicagoland metropolitan area or 3 million that live in the city itself? The apostle Paul calls such opportunities in the city of Ephesus a “great door of effective work” that was opened up to him.

Exposure – See firsthand the many unique ministries based in Chicago. From storefront churches to mega-churches, from traditional church ministries to innovative needs-based ministries, Chicago offers a wide range of ministries to exposure you to God’s vision for Christ’s Kingdom.

Impact – The city may move you to consider a life involved with urban missions. Watch God touch your life through the experiences of each day.

WHY FCC CHICAGO?

Indeed, there are larger churches, churches with flashier ministry styles, and churches with larger internship budgets, so why should someone consider an internship at First Christian Church of Chicago?

A Unique Ministry Environment

First Christian Church of Chicago can be counted among the few congregations in the Restoration Movement that fully embrace a multi-ethnic model of ministry. While some church samples of minorities in their congregation, FCC Chicago is a better example of the Revelation 7:14 model for the church eternal, “every tribe, language, people and nation.”

A Focused Ministry Approach

Every aspect of the FCC Chicago ministry is shaped around fulfilling our purpose of “cooperating as a team to build Christlikeness in others through 1) Connecting with God, 2) Growing together, 3) Serving the church, and 4) Reaching the unconnected.

A Personal Internship Model

Our approach to internships is personal. We attempt to build an experience that allows students to target their ministry strengths, while still getting a broad exposure to ministry. The personal approach is also felt through a wide open door for conversation and exploration with Ministry staff and members.

INTERNSHIP OVERVIEW

INTERNSHIP PURPOSE

An internship experience at FCC Chicago seeks to accomplish the following purposes:

1. Provide a learning experience that will benefit the Kingdom of God by training future leaders for effective ministry in the urban environment.
2. Provide a learning experience that will benefit the student by ...
 - Individually crafting the internship experience to effectively utilize the interns unique blend of ministry gifts, abilities and passion;
 - Surrounding the intern with a compassionate church family, and competent staff oversight, and;
 - Addressing all relevant educational requirements (if applicable).
3. Provide a learning experience that will benefit the FCC Chicago family through the ministry contribution of the intern.

INTERNSHIP STRATEGY

The internship strategy is a comprehensive approach that blends strategic ministry experiences with strategic learning opportunities. The strategic elements include:

Ministry Elements –

1. Generalized Ministry – the intern will be involved in activities that develop capabilities, qualities and character that are essential for all ministry personnel, such as service, cooperation, teamwork, and compassion.
2. Targeted Ministry – the intern will invest most of their time within a targeted ministry area under the direct oversight of a staff member. The targeted ministry will be defined based upon the areas of educational focus, passion, giftedness and abilities of the intern. The intern will develop the skills and abilities needed to perform that ministry.
3. Comprehensive Ministry – the intern will observe (and potentially participate) in the wider array of ministries, so that they can capture a holistic understanding of their ministry area within the wider urban ministry context.

Learning Elements –

1. Guided Research – the intern will be directed to research topics relevant to all of the above ministry areas, with a concentration on the targeted ministry area.
2. Individualized Mentoring – the intern will meet regularly with the ministry staff person overseeing their targeted ministry area so that they can learn how to administrate that ministry.

INTERNSHIP EXPECTATIONS

Expectations for each intern are shared both ways: expectations that FCC Chicago has of the intern, and those that the intern can expect of the FCC family.

Intern Expectations

We're looking for students who ...

- ✓ Are serious about entering full-time ministry, and desire to explore whether ministry in an urban environment is a proper fit for them;
- ✓ Are committed to maintaining their spiritual development;
- ✓ Are flexible and willing to assist where needed;
- ✓ Are dependable, teachable, and positive;
- ✓ Have completed their sophomore year in college studies.

FCC Expectations

Interns may expect the following from the FCC Chicago staff and family:

- ✓ Regular interaction with an internship supervisor and mentor;
- ✓ A supportive and encouraging church family;
- ✓ An opportunity to explore a holistic approach to ministry in an urban context;
- ✓ A furnished apartment within the church building for housing during your internship;
- ✓ A weekly stipend plus taxes and Social Security withholding;
- ✓ A "Love Offering at the conclusion of the internship.

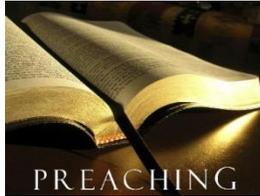
INTERNSHIP SCHEDULE

Internship opportunities will be driven by the following schedule (dates are approximate targets):

	Spring Semester Internships	Summer (Summer/Fall) Internships	Fall Semester Internships
Application Deadline	October 1	March 1	May 1
Position Filled	November 1	April 1	June 1
Internship Period	January 15 to May 1	May 15 to August 15 (December 15)	August 15 to December 1

ANTICIPATED INTERNSHIP EXPERIENCES

PREACHING MINISTRY – explore and experience the broadest exposure to ministry leadership. While the intern would have an opportunity to hone their skills in the preaching craft, this is not just a Preaching internship. It is a Senior Ministry internship, which includes issues of leadership and staff oversight, communication, equipping of members for ministry, etc. in a multi-cultural environment.



Experiences may include:

- Preaching 4 times during the internship
- Participating in other public speaking opportunities
- Observation/Participation in weekly staff meetings, and monthly leadership meetings
- Observation/Participation in small group ministry
- Engagement in dialogue with members of various ethnic groups about multi-cultural ministry
- Planning of at least one ministry or training event
- Readings from books such as:
 - *No Perfect People Allowed* by John Burke (Zondervan)
 - *Simple Church* by Thom Rainer (B&H Books)
 - *Sticky Church* by Larry Osborne (Zondervan)
 - *Building A Healthy Multiethnic Church* by Mark Deymaz (Baker)
 - *A Theology As Big As The City* by Ray Bakke (IVP)
 - *A Heart for the Community* by John Fuder (Moody)
 - *Meetings That Work* by Alexander Strauch (Lewis & Roth)
 - *Street Signs: A New Direction In Urban Ministry* by Ray Bakke and Jon Sharpe (New Hope)

WORSHIP LEADERSHIP – experience a hands-on venture into the role of coordinating and leading a worship ministry. The intent is to introduce the intern to as many different aspects of worship ministry as possible, while also providing opportunities for the intern to utilize and develop his/her talents in the context of a diverse congregation. Ours is a collaborative worship ministry in which team members work together, contributing their time and talents to the ministry while receiving guidance from the ministry coordinator.



Experiences may include:

- Coordinating and collaborating with a team of ministry volunteers on worship planning, music selection, and preparation for Sunday services
- Participating in Sunday worship services as a vocalist and/or instrumentalist on a weekly basis

- Working with audio/visual team members on the A/V components of the weekly services
- Observing and participating in weekly Music Team rehearsals
- Collaborating with the Senior Minister as part of the worship planning process
- Observing and participating in team-building / fellowship activities for ministry volunteers
- Planning of at least one ministry workshop or training event
- Readings from books such as:
 - *The Next Worship: Glorifying God in a Diverse World* by Sandra Maria Van Opstal (InterVarsity Press)
 - *Diverse Worship: African-American, Caribbean & Hispanic Perspectives* by Pedrito U. Maynard-Reid (InterVarsity Press)
 - *Worship Is A Verb: Eight Principles For Transforming Worship* by Robert Webber (Hendrickson Publishers)
 - *Worship By The Book* by D. A. Carson, ed. (Zondervan)
 - *Worship Leaders, We Are Not Rockstars* by Stephen Miller (Moody)

INTERCULTURAL STUDIES: explore and experience the unique ministry of a congregation that seeks to

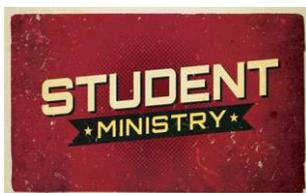


be an authentic multi-ethnic church. Have the opportunity to engage, interact and get to know about a diverse group of cultures that make up the FCC Chicago congregation and community.

Experiences may include:

- Observation/Participation in weekly staff meetings, and monthly leadership meetings
- Engagement in dialogue with members of various ethnic groups about multi-cultural ministry
- Exposure to an assortment of ministry locations and style throughout the city
- Engagement in ministry events and programs through Greater Ashburn Community Development Corporation or Business As Missions that address community needs
- Readings from books such as:
 - *Building A Healthy Multi-ethnic Church* by Mark Deymaz (Baker)
 - *Beyond Racial Gridlock* by George Yancey (IVP)
 - *With Justice For All* by John Perkins (Regal)
 - *A Theology As Big As The City* by Ray Bakke (IVP)
 - *Restoring At Risk Communities* by John Perkins (Baker)
 - *Starting A Nonprofit At Your Church* by Joy Skjegstad (Alban Institute)
 - *A Heart For the Community* by John Fudor (Moody)

STUDENT MINISTRY: This internship will engage the intern in the process of coordinating, planning,



and implementing student ministry activities. The goal is to allow the intern to experience the day-to-day challenges and responsibilities that come with leading a student ministry. Through collaboration with other ministry staff

members, the intern will gain an understanding of how the student ministry functions within the overall ministry of the church, while also seeing opportunities for building intergeneration relationships and engaging students in a variety of ministry roles.

Experiences may include:

- Coordinating and collaborating with Student Teaching Team volunteers on preparation and class content for their Sunday groups
- Leading each of our Sunday AM student groups at least once during the internship
- Helping with various aspects of our Summer Program, including the coordination of evening activities at the church building
- Observing and participating in weekly staff meetings
- Meeting individually with the Senior Minister to assess the overall progress/health of the Student Ministry and discuss strategies for building the ministry
- Observing and participating in team-building / equipping activities for ministry volunteers
- Planning of at least one activity whose goal is to maximize intergenerational relationships and ministry with students
- Readings from books such as:
 - *As You Go: Creating A Missional Culture of Gospel-Centered Students* by Alvin Reid (Lifeway)
 - *Your First Two Years in Youth Ministry* by Doug Fields (Youth Specialities)
 - *City Lights: Ministry Essentials For Reaching Urban Youth* by Scott Larson (Group)
 - *Family-Based Youth Ministry: Reaching the Been-There, Done-That Generation* by Mark Devries (InterVarsity Press)
 - *The Hip Hop Church* by Efrem Smith and Phil Jackson (InterVarsity Press)
 - *At Risk: Bringing Hope to Hurting Teenagers* by Scott Larson (Group)



SPIRITUAL FORMATION & DISCIPLESHIP – explore and experience people growing into Christlikeness through a ministry designed to accomplish transformation, with a particular emphasis for transformation in a multicultural environment. Experiences may include:

- Observation/Participation/Leadership of a Connection Group environment
- Observation/Participation in the church’s Prayer ministry
- Observation/Participation in weekly staff meetings, and monthly leadership meetings
- Planning of at least one spiritual formation event
- Reading from books such as:
 - *How People Grow* by Henry Cloud and John Townsend (Zondervan)
 - *Making Small Groups Work* by Henry Cloud and John Townsend (Zondervan)
 - *Sticky Church* by Larry Osborne (Zondervan)
 - *High-Impact African-American Churches* by George Barna and Harry Jackson (Regal)
 - *A Heart For the Community* by John Fuder (Moody)

INTERNSHIP MENTORS

Steven Chapman, Senior Minister

- Educational Experience
 - Graduate of Lincoln Christian University:
 - B. S. in Christian Ministry (Youth Ministry), 1985
 - M. Div. in New Testament Studies, 1992
- Ministry Experience
 - Over 30 years of experience in professional ministry
 - Over 20 years of ministry leadership experience at First Christian Church of Chicago
 - 11 years as Minister of Outreach and Discipleship
 - Since 2007 served as Senior Minister
- Ministry Mentoring Experience
 - Supervises/mentors a ministry staff of up to five personnel
 - Provided leadership mentoring over 10 interns in preaching, youth ministry, and intercultural studies
 - Coaches a 6 member Sunday preaching team of FCC Chicago members



Gincy Hartin, Associate Minister in Worship and Student Ministries

- Education Experience
 - Pepperdine University; M. Div. in Religion, M.S. in Ministry
 - University of St. Francis; B.A. in Music
- Ministry Experience
 - Served for 5 years as the Jr. High Biblical Studies instructor at a West Valley Christian school in West Hills, California
 - Served for 3 years as Worship Leader at West Valley Christian Church in West Hills, California
 - 15 years of experience in professional ministry
 - Joined First Christian Church of Chicago staff in 2010 in Worship and Student Ministry
- Ministry Mentoring Experience
 - Serves as a student mentor for Hometown Public School
 - Coaches the Sunday Music Ministry Team of FCC Chicago members



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HOW DO I BECOME AN INTERN AT FIRST CHRISTIAN CHURCH OF CHICAGO?

If you are interested in becoming an intern at First Christian Church of Chicago, the process involves the following steps.

1. **Complete Internship Interest Application and the Questionnaire for Ministry Internships**, and return them to First Christian Church of Chicago in one of the following ways:

- Mailto:

Steven Chapman, Senior Minister
First Christian Church of Chicago
3600 W 79th Street
Chicago, IL 60652

- Fax to(773) 581-0377:
- Completed online at: <http://FirstChristianChicago.org/internship-opportunities/>
- Email to Steven Chapman at: steve@firstchristianchicago.org

2. After the Application and Questionnaire are reviewed, a **phone interview** will be set up to discuss your particular interests, and the possibility of an internship match.
3. An **on-site interview** would most likely be requested, in which the intern prospect would have a chance to meet, observe and assess whether the church culture is a good fit for them.
4. The FCC Chicago staff will make a **decision** on an internship candidate, and inform them.
5. A **Learning Covenant** will be established that will define expectations for the intern, the church, and the mentoring staff. The Learning Covenant will cover general and specific expectations, and serve as the basic “job description” for the intern.

INTERNSHIP INTEREST APPLICATION

Personal Information

Submission of an Internship Initial Interest Application does not imply a guarantee of an internship position.

Name _____

Home Address _____

City _____ State _____ Zip _____

School Address _____

City _____ State _____ Zip _____

Telephone _____ Email _____

Internship Areas (check one)

- Preaching
- InterCultural Studies
- Worship Leadership
- Student Ministry
- Spiritual Formation/Discipleship

Internship Timing (check one)

- Spring Semester
- Spring Semester/Summer
- Summer
- Summer/Fall Semester
- Fall Semester

Circle one: Yes No Is this internship required for your degree?

Circle one: Yes No Is this internship for college credit?

Educational Experience

College _____ Major _____

Years Completed _____ GPA _____

Ministry Experience (complete on a separate paper if needed)

What ministries/activities do you have experience with at your home church?

What ministries/activities are you involved in at your school?

QUESTIONNAIRE FOR MINISTRY INTERNSHIP

PERSONAL INFORMATION

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____ Email _____

Are you a US citizen? Yes No

Have you ever been convicted of a felony? Yes No

PERSONAL ASSESSMENT (USE ADDITIONAL PAGES IF NECESSARY)

What do you consider to be your strengths?

What do you consider to be your weaknesses?

Describe your personal spiritual journey (conversion, baptism, spiritual growth, etc.).

What are your Spiritual Gifts and/or abilities?

URBAN APPRECIATION Please answer according to your personal passion, understanding and experience.

Why are you considering an internship position in an urban setting?

What experience do you have in an urban or multi-cultural setting?

INTERNSHIP GOALS

Please describe your goals for this internship experience in each of the following areas:

Major/Focus/Target

Areas of Involvement

Ministry Preparation

Ministry Instruction

Reference Information: Please supply three references, with at least one each from the your educational and ministry experiences.